

## College Credit Plus Checklist - Off Campus 2019-2020 School Year

☐ **Attend the mandatory Parent Meeting** on February 6th, 2019 at 5:30 in Matthews Auditorium to learn if CCP is a good option for your child.

☐ If your child plans to pursue the CCP option, **complete the “Letter of Intent”** form and turn this into your child’s counselor before April 1st, 2019 per the state deadline. Completing this form does NOT mean your child has to take a course, but makes them eligible to apply to local colleges.

☐ **Review your child’s transcript** and discuss which CCP courses to take. (Students should make transcript requests by completing the transcript request form found in the College & Career Office. Completed forms are to be given to Mrs. Jones, College & Career Secretary. Processing of transcript requests can take up to 3 - 5 days.)

- What PHS course could the class replace if taken?
- What is the weight (4.0, 4.5, 5.0) of the course?
- Could this course help me complete a course required for my future degree?

☐ **Explore the course offerings** from local colleges and universities!

- Students at Princeton currently take courses from campuses including: UC Uptown, UC Blue Ash, Cincinnati State, Sinclair Community College, Miami Oxford and other regional campuses. Please be aware of application deadlines.

☐ **Apply to Colleges** - Explore the entrance requirements.

- Will your child need to take the ACT/SAT?
- Is there another test the college offers such as Accuplacer?
- For ACT dates visit ACT.org and SAT dates visit Collegeboard.org
- Students must register for the April 13, 2019 ACT by March 8 if they plan on using an ACT score for admission.

☐ **Talk with your child’s counselor** about available options. How will this work in their schedule?

☐ **Provide a copy of your semester schedule** to your counselor.

☐ **Purchase books/supplies** - Each college/university works with Princeton differently. Do not purchase books before speaking with your counselor.

☐ **Submit course grade(s)** to your counselor and confirm your courses are on your high school transcript once the semester is complete.

☐ **Request your college transcripts** be sent to the college you’ve committed to following your senior year through your CCP college.