

2018-2019 School Year

Dear Parents/Guardians:

During the winter months schools are sometimes faced with the decision to delay or close school due to inclement weather, so please carefully read the following methods of communication and procedures for school delays/closings in Princeton:

1. **All Call Phone/Text Notification Via ParentLink:** The ParentLink communication system incorporates parent/guardianship contact information that is on file with the Princeton City School District (PCSD). Additional phone numbers and/or e-mail addresses can be added by contacting your child's school to update your information on file. If you don't receive phone calls from Princeton, please contact the building in which your child attends school to ensure they have the latest contact information on file. Parents/legal guardians are required to update their contact information when it changes.

If you desire to receive a text message, please ensure that the school has your cell phone number on file. If you receive the text message and DO NOT want to receive any more from Princeton, you can reply STOP to the message and choose to Opt-Out of all further messages by text.

2. **Media Alerts:** All major media stations will be contacted in the event of a delay and/or closing.
3. **District Web Site:** www.princetonschools.net

Kindergarten/Preschool: Kindergarten is compulsory attendance in Ohio; pre-kindergarten programs are not subject to compulsory attendance in Ohio. To ensure that all kindergarten students have equitable access to instructional time, the Princeton City School District will implement the following procedures during two-hour delays:

1. **A.M. Kindergarten students** will be transported to school following the two-hour delay schedule. These students will stay at school for the full day. Kindergarten students will be transported home following the afternoon/full-day dismissal schedule. Half-day students may participate in the school lunch program or bring their lunch to eat in the cafeteria. Free and reduced lunch applications are available if you believe your family qualifies. Please e-mail Jean Sparks, director of Food Service at jsparks@vikingmail.org to obtain application material or contact Princeton Food Service Department at 513-864-1020. Otherwise, the cost of a student lunch is \$2.25.
2. **P.M. kindergarten and P.M. preschool students** will have no change in schedule during a two-hour delay.
3. **A.M. preschool students** will be cancelled during days with a two-hour delay.

Innovation Center: Students will still be expected to login and work on their courses. If there is a two-hour delay, the Innovation Center will be closed, but students will be expected to login and work from home. In any case of Early Release, students will be transported to the main campus for their assigned bus back to the community at the amended time.

Extracurricular Sports Activities: We follow district policies/guidelines for extracurricular activities/sports unless otherwise notified.

Extended Day Program: The YMCA currently operates the Princeton Extended Day Program. Below are specifics for parents currently participating in the YMCA program.

1. Two-Hour Delay: The school building will be open at 7:00 a.m. until the start of school (delayed time) at no additional charge. **If PCSD closes after the delay is implemented, parents will be responsible for picking up and transporting their children to another location for the day within one hour of being notified. On a two-hour delay, breakfast is not available.**
2. School Closing: If school is completely closed, the YMCA offers a program at the Blue Ash YMCA where you can drop off your child for an additional cost. The hours are 6:30 a.m. – 6:00 p.m. Contact information for the YMCA: Lia Myers, Associate Executive Director, at lmyers@myy.org or phone 513-791-5000.

Sincerely,

Tom Burton
Superintendent

