COLLEGE CAMPUS VISIT FORM

In order for a student to be excused from school for a college campus visit this form must be completed prior to visit. Prior permission is necessary for the absence from school to be excused.

Student's Name: ______________________________

Campus Visit Date(s): ______________________________

College or University: ______________________________

Campus Location: ______________________________

Parent or Guardian Signature: ______________________________

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Prior to campus visit, student must inform his/her teachers of the upcoming absence and each teacher must sign off on this form.

Bell 1 ____________________	Bell 6/7 ____________________
Bell 2 ____________________	Bell 7/8 ____________________
Bell 3 ____________________	Bell 9 ____________________
Bell 4/5 ____________________	Bell 10 ____________________
Bell 5/6 ____________________	Attendance Office: ____________________

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The student must show evidence of having made an appointment with the college or university.

1. Call the college Admissions Office and make an appointment to meet with an Admissions Representative and be given a campus tour.
2. Take this form with you to the campus visit.
3. College representative must sign this form when you visit.

Name of College Representative: ______________________________

Signature of College Representative: ______________________________

Student: You must submit this completed form to the Attendance Office when you return to school.